

Outdoor Wedding Ceremony

A checklist to help you plan your dream outdoor wedding ceremony.

Event Site: _____

Ceremony Tent

- Frame tent to shield guests from the weather. Tents are available in numerous sizes. Please call one of our consultants for a quote on a tent.
- Tent walls—may be necessary if rain is expected or to block the wind. Tent walls are available in solid white, white with French windows, or netting.
- Tent Liner and Post Skirts—covers the top frame and the posts of the tent. Gives the tent an elegant look!
- Tent Heater—it is a good idea to rent a heater or two if your wedding is during the spring or fall.
- Pedestal Fans—these help circulate the air in the tent during the warmer months.
- Tent Lights—use lights as a decorative touch or for added light.

Ceremony Entrance

- Decorate the walkway to the ceremony
- Sidewalk Awning—use as a covered walkway to the tent
- Magnetic Signs to guide guests
- Plants or Flowers on Stands
- Registration Stand for Guest Book
- Trellis
- White Picket Fence

Audio Visual Equipment

- Podium
- PA System
- Microphones

- Multi-media Projector and Screen

Ceremony Aisle

- Sub-flooring for Aisle way
- Disposable Aisle Runner
 - Available in 50', 75', 100'
Length of Aisle _____
- Freestanding Candelabra
- Bows for Candelabra

Guest Seating Area

- Chairs for Guests
 - Wood Chair
 - Brown Plastic Chair
 - White Plastic Chair
 - Black Padded Chair
 - White Padded Chair
- Chair Covers and Ties

Ceremony Focal Point

- Trellis
- Lattice Room Dividers
- Gazebo
- White Picket Fence
- Flower or Plant Stands
- Fichus Trees
- White Columns
- Balustrades
- Flower Baskets
- Kneeling Bench
- Candelabra
- Unity Candelabra
- Candle-lighter and Extinguisher

Tips for Renting Equipment for your Wedding Ceremony

- ❖ Plan ahead as far as possible to insure your choices will be available.
- ❖ Meet with a special event consultant at Midwest Party Rentals. They can help make your wedding special and memorable.
- ❖ Access our internet site for a list of items, photos, and ideas at www.midwestrentalsinc.com
- ❖ Ask a consultant if there's something you want that we don't carry. We may be able to get it for you or we'll refer you to someone who may have what you want.
- ❖ Select and reserve rental equipment as far in advance as possible.
- ❖ Arrange for the rental items to be picked up the day before the wedding and returned after the wedding. Weekend rentals are Friday-Monday.
- ❖ If we are delivering items, make sure someone will be there to meet us.

Layout Service

Are you unsure if you can accommodate 400 guests at your reception site? Are you wondering where you should put the buffet table, cake table, or gift table?

Let us help you by producing a layout of your event. We can easily figure how many guests you can accommodate and where everything should be placed.

\$50/Layout

(This will be applied toward any items that you rent from Midwest Party Rentals)

Don't forget to rent portable restrooms for your outside service.

We have clean units available for your wedding ceremony. Some are equipped with hand wash facilities and flush capacity.

**Contact Midwest Portable Restrooms
1-877-777-9639**